

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, March 11th, 2024

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, March 11th, 2024, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: David Watts, Chairman
Charles Whisenant, Board Member
Tim White, Secretary

Board member(s) absent: Penni Windsor , Vice Chairman
Michael Clay, Board Member

Also, present were Personnel Administrator Christy Pierce, Personnel Specialist Janice Payne.

I. CALL TO ORDER

Chairman David Watts called the meeting to order.

Chairman Watts asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Secretary Tim White offered the invocation.

III. PLEDGE OF ALLEGIANCE

Board Member Charles Whisenant led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Watts asked for a motion to approve the agenda. A motion was made by Board Member Charles Whisenant, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.

V. APPROVAL OF MINUTES

Chairman Watts asked for a motion to approve the minutes of the Regular Board meeting held on Monday February 11th, 2024. A motion was made by Secretary Tim White, duly seconded by Board Member Charles Whisenant. The motion was carried by voice vote with no “nay” votes being cast.

VI. PUBLIC COMMENTS

Chairman David Watts asked for Public Comments.

There were None.

VII. OLD BUSINESS

- 1. **Commission** –Chairman Watts asked for a motion to approve the request from County Administrator Ashleigh Bubbett to revise the current requirement of the Account position (Grade 110) in the Commission Office. Board Member Charles Whisenant made a motion contingent upon the County Commission and the Personnel Board working together to fix the salary issues. The motion was second by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.
- 2. **Personnel** – Chairman Watts asked for a motion to set a public hearing date of April 8, 2024, for approved changes to the Leave Without Pay Policy concerning use of available leave. A motion was made by Secretary Tim White, duly seconded by Board Member Charles Whisenant. The motion was carried by voice vote with no “nay” votes being cast.

VIII. NEW BUSINESS –

None

IX. Legal Update – VACANT

X. Staff Report – Personnel Administrator – Christy Pierce

Personnel Update for March 8, 2024
March 11th, 2024 – Board Meeting

New Hires

Brandon Williams	<u>Corrections Officer</u>	<u>02/27/2024</u>	<u>106-1</u>
William Goodman	<u>Elections Worker – P/T</u>	<u>02/28/2024</u>	<u>N/A</u>
Haley Snellings	<u>COA – Bus Driver – Temp P/T</u>	<u>02/07/2024</u>	<u>N/A</u>

Terminations

Brandon Mikel	Corrections Officer	01/31/2024
Matthew Hamrick	Accountant	02/16/2024
Allan Burchfield	Corrections Officer	02/22/2024
Nathan Baker	Corrections Officer	02/26/2024
Barry Maddux	Investigator	03/01/2024

Promotions, Demotions & Transfers

Effective 02/10/2024: *JAIL* – Raechal Dollar was promoted from a Corrections Officer to a Corrections Sergeant.

Wellness screenings are scheduled on-site for Thursday, May 16, 8:30 a.m.– 1:30 p.m.

Janice Payne is retiring from the Personnel office on 03/31/2024.

The Election of the Employees' Representative to the Personnel Board will take place in the month of May.

XI. ADJOURNMENT

Chairman Watts asked for a motion to adjourn the Personnel Board meeting. A motion was made by Board Member Charles Whisenant, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

Secretary Tim White
Marshall County Personnel Board
Meeting Date: March 11th, 2024

Date